

Curriculum Vitae: Karen Drummond

**Nationality
(Location)** South African (South Africa)

**Education
(postgraduate)** Masters in Material Science (1986-1988)
University of Cape Town

Bachelor of Science in Chemistry (1983-1985)
University of Cape Town.

Languages English (fluent), Afrikaans (fluent)

Employment record

Aug 2020 – Senior Project Manager
Currently OneWorld Sustainable Investments.

2014-2016 Office Manager and Project Manager
Lightstone Explore

2013-2014 Senior Retail Database Manager
Lightstone Consumer

2010-2013 Project Manager and Database Analyst
Lightstone Property

2004-2009 Project Manager
OneWorld Sustainable Investments

Relevant professional experience

Aug 2020 – Development of Capacities for Green Climate Fund Project Development
Currently African Development Bank (AfDB), Climate Change and Green Growth Department (PECG)

Project Manager

Developed a training programme focused on developing successful project proposals to support Direct Access Entities (DAEs) in accessing the Green Climate Fund (GCF). Project activities include a stock take and gap analysis of existing training materials, development of training materials in English, French and Portuguese, and the delivery of 5 training modules and an exam online in English, French and Portuguese, including 5 live sessions. A total of 95 participants (50 Anglophone, 30 Francophone and 15 Lusophone) are currently on the training course.

Responsible for: coordination of online course materials and participants, managing CapNet online platform, manning the help desk, setting the exam, managing facilitators, markers, liaising with client.

Aug 2020 – Establishing Groundwater Management National Focal Groups in each of the SADC member states
Sept 2020 Southern African Development Community Groundwater Management Institute (SADC-GMI), funded by the World Bank

Assistant Project Manager

The project involved a technical analysis and expertise on ground water infrastructure, capabilities and management in the Southern African region. Output includes a training manual to prepare proposals to access funding for groundwater projects. This manual responds to the training needs assessed in the preliminary phase of this project, developed in collaboration with stakeholders.

Responsible for: assisting the project manager in the running and operation of the project.

2014 – Dec Lightstone Explore
2016 ***Office Manager and Project Manager***

Assessment of the viability of a Cape Town branch of the business, office and project management, including managing HR, accounts, internal databases, projects and analysis of special data and mapping.

2013-2014 Oil and Gas Company Forecourt Retail Site Analysis for Lightstone Consumer

Senior Retail Database Manager

Engen Petroleum commissioned Lightstone Consumer to identify all primary and secondary competition within a 2km radius of each of their forecourts. GIS Mapping was used to plot the location of each potential competitor and to conduct a spatial demographic analysis of the area.

Responsible for: managing the team in charge of running the retail databases, analysing data, maintaining up-to-date GIS mapping and store information.

2007-2009 Regional Climate Change Programme

UK Department for International Development (DFID); Swedish International Development Agency (SIDA)

Proposal Development, Assistant Project Manager and Research

The British government's Department for International Development (DfID) contracted OneWorld to develop a five-year programme aimed at mitigating the impact of climate change on vulnerable livelihoods in Southern Africa. The project was divided into a Feasibility, Design and an Implementation Phase.

Responsible for: coordinating the proposal putting together a multinational and multidisciplinary team of experts including scientists, economic experts and socio-economic experts; coordination and research at various stages of the project; developing a database compiling all the NGOs, government institutions, private institutions working in Africa.

Aug 2006 – Western Cape Climate Change Strategy and Action Plan

Jun 2007

Department of Environmental Affairs & Development Planning (Western Cape)

Proposal Development, Project Coordinator and Research

The Department of Environmental Affairs and Development Planning (DEA&DP) commissioned a climate change response strategy and action plan in 2006 to identify key risk areas and make recommendations of priority in terms of adaptation and mitigation measures that can be enacted within the Western Cape. The strategy was launched by the premier of the Western Cape on 27 February 2009.

Responsible for: coordinating the proposal involving scientists, economic experts and socio-economic experts; coordinating the project and research.

Jun 2002 – Unilever Institute, University of Cape Town

2004

SAMM (South Africa Marketers Map)

Project Manager

The University of Cape Town developed a web-based demographic programme, SAMM, combining spatial datasets, e.g. the Census data and AMPS (All Media and Products Study) for use in the retail industry. Customers included Woolworths, Foschini, Sanlam, Kalahari.net, Jos Kuper Research, Old Mutual and Prestasi.

Responsible for: project managing SAMM, liaising with clients, delivering training sessions within South Africa

1999-2002 Database Solutions for Various Companies

Independent Consultant

Designed an Emerging Farmers database for the Department of Agriculture at Elsenburg; commissioned by Geostratics; commissioned by Jos Kuper Research to do mapping and demographics for Ads24. Training of MapInfo, a mapping demographics programme, to Sanlam and other companies.
