

Curriculum Vitae: Karen Drummond

Nationality	South African
Education	<p>Masters in Material Science (1986-1988) University of Cape Town</p> <p>Bachelor of Science in Chemistry (1983-1985) University of Cape Town.</p> <p>Certificate GetSmarter Data Analytics (2019) University of Cape Town</p> <p>Diploma Teaching English as Foreign Language (1992) University of London</p> <p>Courses: Statistics 1 and 2 (1990-1991) UNISA</p>
Languages	English (fluent), Afrikaans (fair)

Employment record

April 2021 – current	<p>General Manager OneWorld Sustainable Investments, Cape Town, South Africa</p>
Aug 2020 – March 2021	<p>Senior Project Manager OneWorld Sustainable Investments, Cape Town, South Africa</p>
2014-2016	<p>Office Manager and Project Manager Lightstone Explore, Cape Town, Cape Town, South Africa</p>
2013-2014	<p>Senior Retail Database Manager Lightstone Consumer, Cape Town, South Africa</p>
2010-2013	<p>Project Manager and Database Analyst Lightstone Property, Cape Town, South Africa</p>
2004-2009	<p>Business Development OneWorld Sustainable Investments, Cape Town, South Africa</p>

Relevant professional experience

July 2021 - current	<p>Strengthening the Participation of African non-Party Stakeholders in the UNFCCC Processes Konrad-Adenauer-Stiftung (KAS)</p> <p>Project Manager –July 2021 to October 2021</p> <p>Supporting the development of a strengthened African voice in COP26 climate negotiations and supporting the role of non-Party stakeholders in revising Nationally Determined Contributions (NDCs): Scoping and stakeholder mapping; design/development of an online exchange platform; training materials development and capacity building; public outreach.</p>
Aug 2020 - Current	<p>Development of Capacities for Green Climate Fund Project Development African Development Bank (AfDB), Climate Change and Green Growth Department (PECG)</p> <p>Project Manager</p>



Coordinated a training programme focused on developing successful project proposals to support Direct Access Entities (DAEs) in accessing the Green Climate Fund (GCF). Project activities included a stock take and gap analysis of existing training materials, development of training materials in English, French and Portuguese, and the delivery of 5 training modules and an exam online in English, French and Portuguese, including 5 live sessions. A total of 95 participants (50 Anglophone, 30 Francophone and 15 Lusophone) completed the training course.

Responsible for: coordination of online course materials and participants, managing CapNet online platform, manning the help desk, setting the exam, managing facilitators, markers, liaising with client, report delivery.

Aug 2020 – Sept 2020 Establishing Groundwater Management National Focal Groups in each of the SADC member states

Southern African Development Community Groundwater Management Institute (SADC-GMI), funded by the World Bank

Assistant Project Manager

The project involved a technical analysis and expertise on ground water infrastructure, capabilities and management in the Southern African region. Output included a training manual to prepare proposals to access funding for groundwater projects. This manual responds to the training needs assessed in the preliminary phase of this project, developed in collaboration with stakeholders.

Responsible for: assisting the project manager in the running and operation of the project.

2014- December 2016 Lightstone Explore

General Manager and Project Manager

Assessment of the viability of a Cape Town branch of the business; and office and project management, including managing HR, accounts, internal databases, projects, and analysis of special data and mapping.

2013-2014 Oil and Gas Company Forecourt Retail Site Analysis for Lightstone Consumer

Senior Retail Database Manager

Engen Petroleum commissioned Lightstone Consumer to identify all primary and secondary competition within a 2km radius of each of their forecourts. GIS Mapping was used to plot the location of each potential competitor and to conduct a spatial demographic analysis of the area.

Responsible for: managing the team in charge of running the retail databases, analysing data, maintaining up-to-date GIS mapping and store information.

2007-2009 Regional Climate Change Programme, Southern Africa

UK Department for International Development (DFID); Swedish International Development Agency (SIDA)

Proposal Development, Assistant Project Manager and Research

The British government's Department for International Development (DfID) contracted OneWorld to develop a five-year programme aimed at mitigating the impact of climate change on vulnerable livelihoods in Southern Africa. The project was divided into a Feasibility, Design and an Implementation Phase.

Responsible for: coordinating the proposal putting together a multinational and multidisciplinary team of experts including scientists, economic experts and socio-economic experts; coordination and research at various stages of the project; developing a database compiling all the NGOs, government institutions, private institutions working in Africa.

Aug 2006 – Jun 2007 Western Cape Climate Change Strategy and Action Plan
Department of Environmental Affairs & Development Planning (Western Cape, South Africa)



Proposal Development, Project Coordinator and Research

The Department of Environmental Affairs and Development Planning (DEA&DP) commissioned a climate change response strategy and action plan in 2006 to identify key risk areas and make recommendations of priority in terms of adaptation and mitigation measures that can be enacted within the Western Cape. The strategy was launched by the premier of the Western Cape on 27 February 2009.

Responsible for: coordinating the proposal involving scientists, economic experts and socio-economic experts; coordinating the project and research.

Jun 2002 - 2004 Unilever Institute, University of Cape Town
SAMM (South Africa Marketers Map)

Project Manager

The University of Cape Town developed a web-based demographic programme, SAMM, combining spatial datasets, e.g. the Census data and AMPS (All Media and Products Study) for use in the retail industry. Customers included Woolworths, Foschini, Sanlam, Kalahari.net, Jos Kuper Research, Old Mutual and Prestasi.

Responsible for: project managing SAMM, liaising with clients, delivering training sessions within South Africa.

2001-2002 Database Solutions for Various Companies

Independent Consultant

Designed an Emerging Farmers database for the Department of Agriculture at Elsenburg; commissioned by Geostratics; commissioned by Jos Kuper Research to do mapping and demographics for Ads24. Training of MapInfo, a mapping demographics programme, to Sanlam and other companies.

1999-2000 Knowledge Factory
Y2K project

Project manager

At the change of the millennium, it was unknown whether computers would be able to recognise the digits 2000 correctly or interpret them as 1900. All companies invested time and money in ensuring that their system would not fail at 00:01 01 January 2000.

Responsible for: project managing the process to ensure continued IT service through millennium change; managing a team of 10 data base specialists and capturers.

Publications and Conference Papers (selected)

Joubert, K.J. (1988). The Influence of tempering on the corrosion resistance of newly developed stainless steels for the gold mining industry. MSc thesis. University of Cape Town , Cape Town, South Africa.